



## JUNIOR OFFICER (SALES & SERVICE)

### Job Profile:

Responsible for marketing of the Company's Switchgear Spares and achieving the targets in accordance with the overall targets of the Annual Sales plan. Will assist in developing and improving market penetration, market share, responding to Customers' needs, etc.

### Job Description:

- Marketing of the Company's Spares
- Visits to Customers for generation of business and assessment of defective Panels at site
- Ensure receivables are collected as per schedule
- Prepare reports that are required to analyze the sales performance against the established targets.
- Maintenance of MIS and follow-up on quotations and debtors

### Qualification:

Diploma / Graduate Engineer (Electrical) with hands on experience in testing of MV Switchgear.

### Experience:

Should have around 2-6 years experience in the field of marketing of industrial products and testing activities. Should be willing to travel and possess excellent written and oral skills. A person with experience / exposure in HT / MV Switchgear field would be preferred. Should be computer literate.

### Age :

Preferably around 30 years

GENERAL: Preference will be given to SC/ST/OBC candidates. Relaxations will be as per Government directives. Remuneration will be commensurate with experience and qualifications and relaxation in qualifications, experience, etc., will be made only in the case of deserving candidates. Those working in Govt./ PSU should apply through proper channel or produce a No Objection Certificate from their present employer at the time of Interview, in case they are short-listed. Incomplete application forms shall be liable for rejection.

Eligible candidates should forward their applications THROUGH POST ONLY to DGM(HR&IM), Bienco Lawrie Limited, P-54 Hide Road Extension, Kolkata 700 088 within fifteen (15) days from the date of publication of the advertisement.