



TECHNO-COMMERCIAL COORDINATOR - 1 Post
(Contractual Position)
Location : Delhi

Job Profile:

Responsible for interactions with Government Clientele, Consultants and Contractors for execution of contract and turnkey jobs as per prescribed time schedules.

Job Description:

- interaction with Clients, Consultants and Contractors
- execution of contract and turnkey jobs with includes timely execution, approvals, etc
- collection of payment / 'C' Forms / Bank Guarantees, etc
- entire common operation of a Branch

Qualifications:

Graduate Electrical Engineer

Experience:

A person with proven competency and managerial ability. Preference will be given to those having 4-5 years experience in execution of contract and turnkey jobs in the Electrical Engineering Industry. Proficiency in Computer is a must.

Age:

Preferably around 40 years

Note: Persons with higher age and experience may also apply.

General:

- Preference will be given to SC/ST/OBC candidates. Relaxations will be as per Government directives.
- Remuneration will be commensurate with experience and qualifications and relaxation in qualifications, experience, etc., will be made only in the case of deserving candidates.
- Those working in Govt./ PSU should apply through proper channel or produce a No Objection Certificate from their present employer at the time of Interview, in case they are short-listed. Incomplete application forms shall be liable for rejection.
- Eligible candidates should forward their applications to GM(HR&ICT), Biecco Lawrie Limited, P-54 Hide Road Extension, Kolkata 700 088 within fifteen (15) days from the date of publication of the advertisement.